

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

660 Davis Street, San Francisco, CA 94111  
Phone: (415) 397-2253 Fax: (415) 397-9463  
bopc@bopc.ca.gov



December 2, 2019

**NOTICE OF BOARD MEETING  
REVISED**

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, December 12, 2019, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read 'Allen Garfinkle'.

Allen Garfinkle  
Executive Director

#####

This notice and agenda may also be found on the Board's website:  
[www.bopc.ca.gov](http://www.bopc.ca.gov)

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun**

**Board Meeting  
Thursday, December 12, 2019, at 9:30 a.m.**

**AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call (President Connolly)
2. Review and approval of Board meeting minutes (President Connolly)

**Board action to approve the minutes from the Board meeting held on November 14, 2019.**

3. President Announcements and Activities (President Connolly)
4. Board Member Announcements and Activities (Board Members)
5. Directors' Report (Executive Director Garfinkle/Assistant Director Cristia-Plant)
  - A) Correspondence and activities since the Board meeting held on November 14, 2019.
  - B) Report on pilot licensing matters since the Board meeting held on November 14, 2019.
  - C) Report on Board surcharges.
  - D) Report on legislative activities and contractual matters.
6. Port Agent's Report (Port Agent Long)
  - A) Monthly report for November 2019 on San Francisco Bar Pilots (SFBP) pilot availability and absences.
  - B) Monthly report for November 2019 on SFBP ship piloting business activity.
  - C) Monthly confidential written report for November 2019 of SFBP pilots who have been absent for medical reasons (AFMR). **The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.**
7. Pilot Evaluation Committee (Captain Teague)
  - A) Report on the Pilot Evaluation Committee (PEC) meeting held on December 4, 2019.

- B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.**
  - C) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
  - D) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
8. Reported Safety Standard Violations (Executive Director Garfinkle)  
(Reported safety standard violations occurring up to the start of the meeting will be reported on.)
9. Incident Review Committee—Reportable Piloting Events (Executive Director Garfinkle)  
(Reportable piloting events occurring up to the start of the meeting will be reported on.)
- A) Status report on the alleged hard landing of the M/V WASHINGTON at the Valero pier (BNC4) in Benicia on August 12, 2019. **Possible Board action to grant the Incident Review Committee an extension to present the M/V WASHINGTON report at the Board meeting to be held on January 23, 2020.**
  - B) Status report on the event involving the P/V STAR PRINCESS wherein a tugboat made fast to the P/V STAR PRINCESS made contact with Pier 23 in San Francisco on October 2, 2019. **Possible Board action to grant the Incident Review Committee an extension to present the M/V WASHINGTON report at the Board meeting to be held on January 23, 2020.**
  - C) Status report on the event involving the allision between the T/V POLAR DISCOVERY with the T/V TORM RELIENCE that was previously moored at the Chevron Long Wharf in Richmond on November 24, 2019.
10. Significant Port Safety and Security Cases Report (Executive Director Garfinkle)
- Report on marine casualties, navigational safety and significant incident management cases relevant to the Board as reported by the U.S. Coast Guard in its Prevention / Response – San Francisco Harbor Safety Statistics report for October and November 2019.

11. Navigation Technology Equipment and Software Acquisition Update (SFBP General Counsel Paetzold)

Status report on the SFBP's navigation technology equipment and software implementation.

12. Pilot Fitness Committee (Committee Chair Miller)

Report on the Pilot Fitness Committee meeting held on November 19, 2019.

13. Incident Review Committee incident report on the M/V WASHINGTON (Committee Chair Connolly)

A presentation of the Incident Review Committee report on the event involving on the alleged hard landing of the M/V WASHINGTON at the Valero pier (BNC4) in Benicia on August 12, 2019. **Board deliberation of the Incident Review Committee's recommendations to the Board and determination regarding the event involving the M/V WASHINGTON. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

14. Public comment on matters not on the agenda.

15. Proposals for the next Board meeting agenda.

16. Adjournment.