

## **Political Organizer (Temporary)**

### **Job Description**

**The Political Organizer** is responsible for a broad range of program objectives to build and strengthen our infrastructure and engage our members to be a powerful force at their worksites, in the legislative process, in the community and at the ballot box.

### **Areas of Responsibility**

- Work with Organizer/Representative staff for the recruitment, training, leadership development and coordination of member political activists for political fundraising, electoral campaigns, including canvassing, texting, and phone banking.
- Able to conduct door-to-door and telephone canvassing, and other campaign activities to get-out-the-vote and increase voter-turnout for our endorsed candidate(s)
- Track and support increased member participation using various political databases functions.
- Voter registration drives, vote-by-mail and GOTV activities.
- Work with staff and members to integrate political strategy into planning for contract and organizing campaigns.
- Plan and manage multiple campaigns and projects simultaneously in a high-pressure environment requiring rapid adjustment to changing priorities and strategies.
- Other duties and responsibilities as assigned.

### **Requirements**

- Superior oral and written communication skills
- Ability to travel by car and willing to work long hours and weekends, as needed throughout the Bay Area
- Outstanding interpersonal skills with a demonstrated ability to motivate, lead, build strong working relationships and hold others accountable.
- Demonstrated ability to contribute to creating a positive work environment that encourages personal responsibility, initiative and innovation.
- Self-motivated, great attitude and strong team player
- Strong sense of professionalism and integrity
- Proven ability to work with diverse groups of people, from union members to union staff and leaders to elected officials to other community and issue stakeholders.
- Thorough knowledge of MS Office programs; ThruTalk, Peer-to-peer texting
- Fluency in a second language is desirable (Cantonese and Spanish)

### **Desired Qualifications**

- One year as a political and/or community organizer or lobbyist with a labor union, state or local agency or association, non-profit community organization or progressive elected official

### **Application Procedure**

All materials must be sent electronically to Debra Grabelle: [jobs@ifpte21.org](mailto:jobs@ifpte21.org)

Submit the following documents to be considered:

- An updated resume reflecting your qualifications for this position.

- Letter of application addressing how your career accomplishments have prepared you to meet the challenges and opportunities facing Local 21, a public-sector union of highly trained professional and technical employees.

All inquiries and material submitted will be kept confidential. Compensation for this position is very competitive; the salary range is \$84,685-\$159,326 depending on experience.

IFPTE Local 21 is deeply committed to diversity and inclusion in our hiring practices. We are an affirmative action, equal opportunity employer. We are interested in applicants of all ages, races, sexual orientations, national origins, ethnicities, religions, and genders.